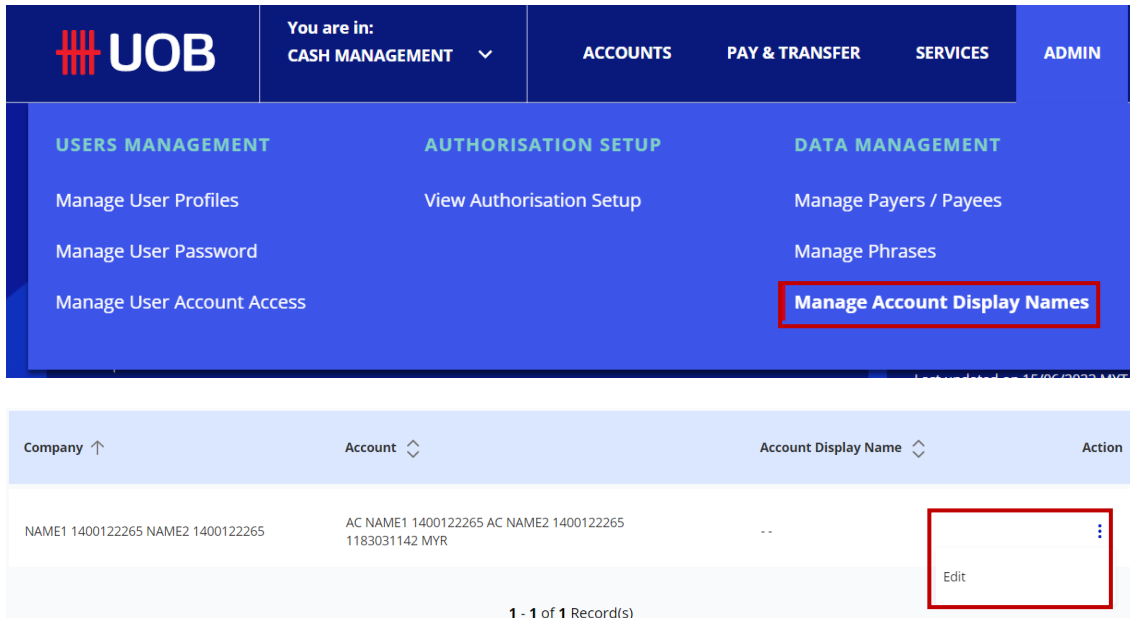


USER GUIDE: DUITNOW QR MERCHANT NAME UPDATE

Important Notes:


- User must be granted with system administrator access to access this function.
- This applies to Cross Border QR.

Step 1

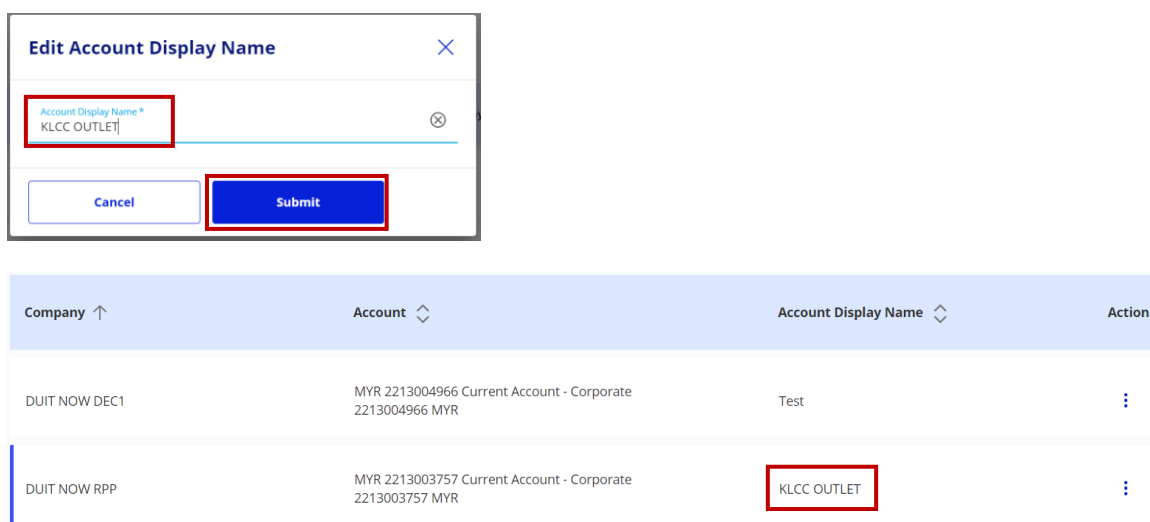


The screenshot shows the UOB Admin interface. The top navigation bar includes 'UOB', 'You are in: CASH MANAGEMENT', and tabs for 'ACCOUNTS', 'PAY & TRANSFER', 'SERVICES', and 'ADMIN'. Under the 'ADMIN' tab, there are three main sections: 'USERS MANAGEMENT', 'AUTHORISATION SETUP', and 'DATA MANAGEMENT'. The 'DATA MANAGEMENT' section contains 'Manage Payers / Payees', 'Manage Phrases', and 'Manage Account Display Names', which is highlighted with a red box. Below this is a table with columns: 'Company', 'Account', 'Account Display Name', and 'Action'. The table contains one record with a red box around the 'Action' column, which has an 'Edit' link.

Company	Account	Account Display Name	Action
NAME1 1400122265 NAME2 1400122265	AC NAME1 1400122265 AC NAME2 1400122265 1183031142 MYR	--	Edit

- To update DuitNow QR Merchant Name, go to Admin > Manage Account Display Names.
- Then, click on  to **Edit**.

Step 2

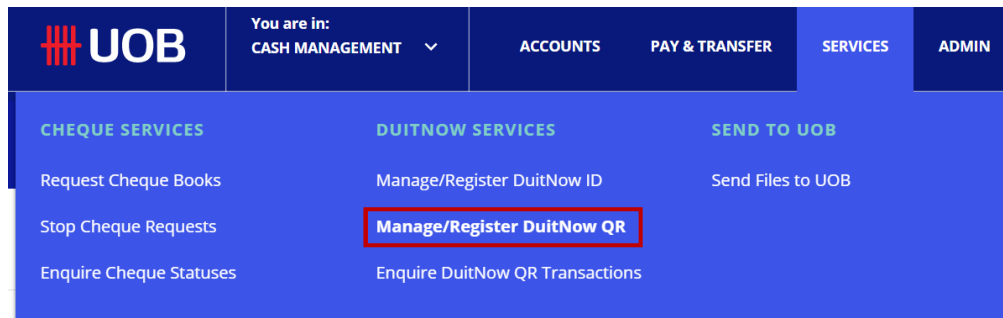


The screenshot shows the 'Edit Account Display Name' dialog box. The 'Account Display Name*' field contains 'KLCC OUTLET', which is highlighted with a red box. Below the field are 'Cancel' and 'Submit' buttons, with 'Submit' highlighted in a red box. Below the dialog box is the same table as in Step 1, but now with two records. The second record has 'KLCC OUTLET' in the 'Account Display Name' column, which is highlighted with a red box.

Company	Account	Account Display Name	Action
DUIT NOW DEC1	MYR 2213004966 Current Account - Corporate 2213004966 MYR	Test	
DUIT NOW RPP	MYR 2213003757 Current Account - Corporate 2213003757 MYR	KLCC OUTLET	

- Input your desired Display Name for the account and click **Submit**.
- For the selected Display Name to be reflected on screen, you will need to log out and re-log in to Infinity.
- The selected name will be reflected in your Account Display Name.

Step 3



The screenshot shows the UOB Services menu. The top navigation bar includes 'UOB', 'You are in: CASH MANAGEMENT', 'ACCOUNTS', 'PAY & TRANSFER', 'SERVICES', and 'ADMIN'. The 'SERVICES' menu is expanded, showing three columns: 'CHEQUE SERVICES', 'DUITNOW SERVICES', and 'SEND TO UOB'. Under 'DUITNOW SERVICES', the option 'Manage/Register DuitNow QR' is highlighted with a red box.



The screenshot shows the 'Search for DuitNow QR' form. It has a search bar with the text 'Company Name*' and 'NAME1 1400122265 NAME2 1400122265'. Below the search bar, the account information is displayed: 'Account: KLCC OUTLET MYR 1183031142'. A blue 'Search' button is located at the bottom of the form.

- To inspect on the DuitNow QR, from the top menu bar, go to Services > DuitNow Services > Manage/Register DuitNow QR.
- Then, search for the company name and account number which the Display Name has been updated.

Important:

For the Display Name to be captured, this step should be done before the DuitNow QR Code Creation. If the Merchant Name is updated after the DuitNow QR Code creation, please re-create a new DuitNow QR Code and re-download your DuitNow QR image.